



Vintage Realty Rentals

Thank you for taking the time to view one of our available rental properties.

Attached to this letter is the standard REIWA application form and our special conditions annexure. The Special Conditions reflect the conditions that may form part of your lease if you are accepted for this property.

COMPLETE THE APPLICATION- Once the application is completed, we ask that you please either email it to our office at pm@vintagerealtyrentals.com.au OR drop it into our office at 800 South Western Highway, Byford.

Our office is open MONDAY to FRIDAY 9am to 4pm, if you wish to drop off the application outside of these hours, please place it under our door as there is a suitable gap for documents.

TOGETHER WITH THE APPLICATION - we require the following:

1. ID – we require a copy of your Drivers Licence & Medicare Card, if you don't have either of these please provide your passport or other photo ID, however, we do prefer Drivers License & Medicare Card.
2. PHOTO OF PETS - if you are applying to also bring your pets with you to the property, we ask that you supply a current photo of your pet (s). This can be emailed, attached to your application. **We also need to know if your dog/cat is sterilized. Please provide this information to us with your pet photo/s.**
3. INCOME - It is helpful if you can provide copies of your pay slip & any other income information such as Centrelink income statement etc. The more information you can provide the easier it is for us to confirm your eligibility for the property.

TIME FRAMES – We endeavor to get you an answer within 2 working days of submission of your application. If we need longer we will contact, you and advise you of this.

If you are not accepted for this property, please note that we will send you a text message advising this in writing.

IF YOU ARE APPROVED – We will notify you by phone and then send you a congratulations email, in the email it will detail the date of possession, your bond and initial rent costs. We are a non-cash handling office, as such ALL payments must be transferred into our account or payments can be made directly at the National Australia Bank. Upon approval of your application these details would be provided to you.

As previously mentioned, your bond and initial rent needs to be paid within 2 days of acceptance.

CONNECTING SERVICES – Please ensure you arrange connection of your services, MyConnect is a Free service and they will liaise with you to seek your instructions.

Vintage Realty Rentals will take no responsibility for late connections.

Please Note YOUR Bond & Initial Rent Are Required to Be Paid Within 2 Working Days Of Our Office Advising You Of The Acceptance Of Your Application.

We Also Require That Your Lease Also Be Signed Within 2 Working Days Of Acceptance. By Submitting This Application, You Agree To The Above Terms.

1/800 South Western Hwy
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